



# Policy on: Sustainability

April 2024

<b>Perspective</b>	Institution		
<b>Policy Owner</b>	Director of Sustainability Center		
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<b>Approval Body</b>	College Board		
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<b>Important Dates</b>	28.04.2024		28.04.2024
<b>Review Cycle</b>	Every 3 years		
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Revision			
	Date	Revised By	Major Changes
Revision 1			
Revision 2			
Revision 3			

## 1. Statement.

This policy is hereby developed to foster a culture that integrates environmental, social, and economic considerations into all aspects of our operations, education, and community engagement.

## 2. Policy Purpose.

- 2.1 Minimize negative impact negative environmental impacts such as resource depletion, climate change and pollution.
- 2.2 Implement practices that would reduce carbon emissions, protect the ecosystem and promote biodiversity.
- 2.3 Foster a culture of innovation that would promote responsible consumption and investing in renewable energy.
- 2.4 Enhance the reputation, brand value and market competitiveness of MCBS.
- 2.5 Navigate compliance requirements, minimize legal risks and demonstrate accountability of stakeholders.
- 2.6 Foster and participate in national, regional and international collaborations on sustainability related issues.

## 3. Definitions and Abbreviations.

- 3.1 **MCBS:** Modern College of Business and Science.
- 3.2 **MCBS Stakeholders:** Faculty, staff and Students.
- 3.3 **Recycling:** This refers to the process of converting waste materials into reusable products.
- 3.4 **Sustainability:** This refers to the ability to meet the needs of the present generation and ensuring the future generations can meet their needs.
- 3.5 **Third-Party Company:** These are external entities that offer goods or services that MCBS doesn't offer. companies that MCBS uses in conducting operations on their behalf.
- 3.6 **Waste:** These are materials that are no longer useful or unwanted.

## 4. Stakeholders.

**This policy applies to:** All MCBS Stakeholders

## 5. Procedures.

The following procedures are to be followed to effectively implement the policy at MCBS.

### 5.1 Waste Disposal:

Every Academic Year, the types of waste generated by MCBS are identified by the Sustainability Committee operating under the Sustainability Center as part of the waste management program. Once identified, training is provided to all MCBS stakeholders on what actions should be taken to recycle waste.

- 5.1.1 Stage 1:** Based on the wastes identified, waste bins categorizing the type of waste are placed at populated areas all around the campus.
- 5.1.2 Stage 2:** It is the responsibility of an individual to ensure that the correct waste material is thrown into the correct waste bin as labelled on the side.
- 5.1.3 Stage 3:** Every week, third-party companies have been contracted to collect waste from the campus and transport it to recycling facilities.
- 5.1.4 Stage 4:** Recycling of waste shall be monitored based on the volume of recyclables collected to ensure the progress towards recycling goals and identify areas of improvement.

## **5.2 Energy Conservation:**

Every Academic Year, energy consumption on MCBS campus is identified by the Sustainability Committee operating under the Sustainability Center as part of the energy conservation program. Once identified, training is provided to all MCBS stakeholders on what actions should be taken to conserve energy. As a result, the following procedure should be followed:

- 5.2.1 Stage 1:** A regular maintenance schedule is developed depending on the appliance, system, and machinery.
- 5.2.2 Stage 2:** Students, faculty and staff have the responsibility of switching off the lights if they are the last person to exit the room.
- 5.2.3 Stage 3:** College campus officers shall ensure that all lights and air conditioning systems are switched off at the end of the day to conserve energy.
- 5.2.4 Stage 4:** Energy conservation shall be monitored through the electricity bill to ensure the progress towards energy conservation goals and adjust the strategies if needed.

## **5.3 Transportation:**

In the efforts of reducing the carbon footprint of MCBS, the following steps are taken with regards to transportation to and from the campus.

- 5.3.1 Stage 1:** To reduce the number of vehicles on campus, MCBS encourages carpooling and using transportation services to and from campus.
- 5.3.2 Stage 2:** MCBS provides a list of transportation services such as buses where they pick and drop student to and from campus to reduce the number of vehicles on campus.
- 5.3.3 Stage 3:** The list of transportation services together with the contact details and timings are provided to the students during the orientation session and available with student affairs.

## **5.4 Water Conservation:**

Every Academic Year, water consumption on MCBS campus is identified by the Sustainability Committee operating under the Sustainability Center as part of the water

conservation program. Once identified, training is provided to all MCBS stakeholders on what actions should be taken to reduce water wastage. As a result, the following procedure should be followed:

- 5.4.1 Stage 1:** A regular inspection and maintenance of the plumbing system for leaks shall be conducted.
- 5.4.2 Stage 2:** An awareness session is given to the students, faculty and staff on the importance of reducing the use of water.
- 5.4.3 Stage 3:** Students, faculty and staff have the responsibility of ensuring that the water faucets are off and report on any leakage to the facilities department.
- 5.4.4 Stage 4:** Water usage shall be monitored through the water meters to track the consumption and identify areas where water is being used inefficiently.
- 5.4.5 Stage 5:** A review is conducted after every 3 years through survey in *Appendix I* to measure the quality, appropriateness, and effectiveness of the policy and fill in the Policy Review Report in *Appendix II* before submitting it to QA.

## 6. Roles and Responsibilities.

### 6.1 Faculty, Staff and Students

- Assist the management in achieving sustainability goals.
- Take responsibility for proper waste disposal, water and energy conservation.

### 6.2 Senior Management

- Develop a framework to shape and drive sustainability initiatives across MCBS Community.
- Establish mechanisms to implement sustainability strategies.
- Track, measure and evaluate the progress towards achieving sustainability goals.

### 6.3 Sustainability Committee

- Ensure the conservation programs are well managed and implemented.
- Prepare reports highlighting the progress and achievement based on the conservation programs.

## 7. References.

The development of this policy has, in a contextualized manner, benefited from the following documents:

1. Office of Sustainability, Sustainability Policy, York University. [Sustainability Policy | Office of Sustainability \(yorku.ca\)](#)
2. Sustainability Policy and Strategy, University of Birmingham. <https://www.birmingham.ac.uk/university/social-responsibility/sustainability-policy-and-strategy>